



RAGHU & MURALI
Chartered Accountants

📍 New No.14, Old No.59/1
Dr. Ranga Road, Alwarpet,
Chennai - 600 018.
☎ Phone : 2499 6137 / 2467 0688
✉ E.mail : raghumuralicas@gmail.com
🌐 www.raghuandmurali.com

To
The Secretary,
Institute of Chartered Accountants of India,
Southern India Regional Council,
No.122, Mahatma Gandhi Road,
Nungambakkam, Chennai - 600 034.

28th February 2023



Subject : Vacancy for Articled & Paid Assistants

Respected Sir,

We hereby request you to kindly post the enclosed letter on the Notice board towards openings in our firm. We also request you to kindly host this on SIRC vacancy website.

Thanking You,

For **M/s Raghu and Murali**
Chartered Accountants

T. Raghunathan
T.Raghunathan
Partner

Membership no. **009523**





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VACANCIES FOR ARTICLED ASSISTANTS 3 MAR 2023

We are looking for Articled Assistants including Direct entry or Completed one or both groups of CA Intermediate/IPCC.

Candidates will get exposure in

1. Computation and filing of Income-tax returns for various Individuals, HUF's, Trusts, Firms and Private Limited companies.
2. Preparation and filing of GST annual returns (GSTR - 9 & 9C) for companies exceeding the prescribed limit.
3. Conducting Tax audits and preparing Tax Audit Reports (3CA/CB-CD) for various individuals & private limited companies.
4. Statutory Audit (including C&AG audit) and Internal Audit.

Day to day training includes,

- i. Filing of Form 15 CA & CB (for remittance of Indian money to various countries)
- ii. Payment of TDS deducted and payable by firms & individuals.
- iii. Calculation and payment of Advance tax.
- iv. Managing and assisting various clients with compliance of statutory requirements w.r.t Income tax and Companies Act.

We at M/s Raghu and Murali - Chartered Accountants will train and Motivate you to acquire skills, explore and experience versatile exposures in Direct tax filings, GST, Statutory audits, Internal audits, Companies Act, Trust related filings, other Compliance services and regulations.

We offer ample opportunities to hone your skills through in-house programmes & interactions (conducting Study circle every week).

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VACANCIES FOR PAID ASSISTANTS

We are actively involved in recruiting paid assistants for Direct tax filings, auditing and accounting purposes.



Position	Paid Assistant
Qualification	Semi-qualified/B.com
Work experience	Persons completed articleship (Preferred) / Fresher
Requirements	<ul style="list-style-type: none">i. Experience in preparation of Tax computation/TDSii. Knowledge/Experience in preparation of Books of Accounts in Tally & Review of Financials.iii. Proficient in working with Excel & Word.iv. Pro-actively taking full responsibility of work given and completion in timely manner.
Job	Direct tax filings, statutory and internal audits, Reviewing and preparation of financials, and filing of various forms, essentially being the bridge between client's data & partners.
Salary	Depending on the calibre of the candidate - shall meet the industry standards.

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About our Firm :

We, M/s Raghu & Murali., are in the practice for over two decades. Established in 1996, we offer a bouquet of services in order to give holistic solutions to our clients. We provide varied services namely Taxation, Audit & assurance, Secretarial compliance, Business advisory services etc. With 3 partners including 2 senior partners having experience of more than 35 years, the firm is committed to timely delivery while maintaining its uncompromised commitment to quality and professional integrity. Our endeavour is to keep abreast with constant changes in the law ensuring quality and timely delivery. Our clientele includes Individuals, Trusts, Banks & Corporates.

Interested candidates may send their resume by e-mail to raghumuralicas@gmail.com or reach out to contact our firm number present at this letter head / Mrs. C.A.Shreepriya Kishor - 9940130071

For M/s **Raghu and Murali**
Chartered Accountants

T. Raghunathan
T.Raghunathan
Partner

Membership no.**009523**



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